Course Schedule
This two-day workshop is in Room 206 on Tuesday, January 12, 2016, and Wednesday, January 13, 2016. A detailed schedule is posted on Desire2Learn ("D2L"), which is accessible at https://online.siu.edu, under the Course Materials folder.

Course Description
This course introduces students to the vocabulary, concepts, and skills needed to effectively communicate and advise business clients. In particular, the course exposes students to: (i) basic accounting, finance, and tax principles, (ii) contract drafting; (iii) counseling and advising clients; (iv) business planning; and (v) business organizations. A background in finance, accounting, or business law is neither required nor expected.

Learning Objectives
This course introduces students to:
- Accounting terminology and principles
- Business organizations
- Business planning
- Careers in business and transactional law
- Counseling and advising business clients
- Ethical issues in transactional practice
- Tax issues and advising
- Transactional drafting

Session Assignments
The assigned readings, videos, and links for each session are available on D2L. Please complete each assignment prior to the related session and come prepared to discuss each assignment.

The American Bar Association standards for accrediting law schools contain a formula for calculating the amount of work that constitutes one credit hour. According to ABA Standard 310(b)(1), “a “credit hour” is an amount of work that reasonably approximates: (1) not less than one hour of classroom or direct faculty instruction; and (2) two hours of out-of-class student work for every hour spent in the classroom. This is a 1-credit hour course, meaning that you will spend approximately 14 hours in class sessions with faculty. The amount of assigned reading and out of class preparation should take you about 28 hours for the entire Business Boot Camp.

Final Project
Each student must complete the final project satisfactorily in order to receive credit for this course. Professor Camero will provide the details of the project during her “Counseling and Advising” session. The project is due on Friday, January 29, 2016 by 12:00 p.m. Central Time.

Grading
This course is graded on an S/U basis. Law School policy provides that you must receive a 2.1 or better to be deemed “Satisfactory” by the Registrar. Only students who satisfactorily complete all
assignments assigned by faculty (including the final project) and attend the course in accordance with Law School rules will earn academic credit for the course.

**Recording of Class**
IT may video record this class to accommodate students with disabilities. You, however, may not create or distribute a recording of the class using any medium without my written permission.

**Emergency Procedures**
Southern Illinois University is committed to providing a safe and healthy environment for study and work. Because some health and safety circumstances are beyond our control, we ask that you become familiar with the SIUC emergency Response Plan and Building Emergency Response Team ("BERT") program. Emergency response information is available on posters in buildings on campus, available on BERT's website at www.bert.siu.edu, Department of Safety's website www.dps.siu.edu (disaster drop down) and in Emergency Response Guideline pamphlet. Know how to respond to each type of emergency.

Instructors will provide guidance and direction to students in the classroom in the event of an emergency affecting your location. **It is important that you follow these instructions and stay with your instructor during an evacuation or sheltering emergency.** The Building Emergency Response Team will provide assistance to your instructor in evacuating the building or sheltering within the facility.

**Disability Policy**
Disability Support Services provides the required academic and programmatic support services to students with permanent and temporary disabilities. DSS provides centralized coordination and referral services. To utilize DSS services, students must come to the DSS to open cases. The process involves interviews, reviews of student-supplied documentation, and completion of Disability Accommodation Agreements. http://disabilityservices.siu.edu/. Upon completion of a Disability Accommodation Agreement with DSS, students should bring the agreement to the School of Law Registrar’s Office to ensure the School of Law provides the proper classroom and examination accommodations.

**Saluki Cares**
The purpose of Saluki Cares is to develop, facilitate and coordinate a university-wide program of care and support for students in any type of distress—physical, emotional, financial, or personal. By working closely with faculty, staff, students and their families, SIU will continue to display a culture of care and demonstrate to our students and their families that they are an important part of the community. For Information on Saluki Cares: (618)453-5714, or siucares@siu.edu, http://salukicares.siu.edu/index.html. At the School of Law, Assistant Dean Judi Ray is also available to help students access university resources. Her email is judiray@siu.edu, and her phone number is (618)453-3135.