

Priscila Hernandez, MSIS, MA

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EDUCATION

Master of Science in Information Studies (ALA Accredited)

University of Texas at Austin, 2019

Concentration: Archival Management, Digital Records Preservation

Capstone: *Recertification of the University of Texas at Austin Records Retention Schedule*

Program Advisors: Dr. Ciaran Trace, Dr. Patricia Galloway, Jenn Coast

Master of Arts in Latin American Studies

University of New Mexico, 2016

Concentration: Latin American History and Southwest Studies

Bachelor of Arts in History and Spanish

Southwestern University, 2013

Majors: History, Spanish

B.A. Thesis: *Aztlán: Chicano Poets and the Utopian Experience*

Thesis Advisor: Dr. Steven Davidson

PROFESSIONAL EXPERIENCE

Technical Services Librarian

Simmons Law School, Southern Illinois University, April 2025-Present

Manage Technical Services administration including acquisitions and collection management, as well as assist the Director of the Law Library with general planning, budgeting, and statistical compilation related to library collections; provide access and resources to library patrons of Simmons Law School, University community, and general public.

Library Associate

Murphysboro Life Skills Re-Entry Center, January 2025-Present

Process library invoices and catalog material for facility library, provide reference services to individuals in custody and staff, budget for the general library and law library, supervise library clerks, support facility educational programs like information sessions and cultural exhibits.

Legal Secretary

Beard Law Personal Injury Firm, Sep 2024-January 2025

Drafted and proofread legal documents, managed client case files. Communicated with clients by phone, email, in-person. Developed processes for the preservation and access of medical records and evidence given to the Firm. Performed legal and background research on Westlaw upon request.

Municipal Archivist

Austin Public Library, May 2024-Sep 2024

Provided public reference services on municipal, legislative, and historical topics using primary and secondary sources of the local history branch of the Austin Public Library. Reviewed journals and electronic databases for ongoing collection development activities. Developed standards for the acquisition, preservation, and access of materials acquired by the Austin History Center.

Records Preservation Coordinator

Office of the Attorney General of Texas, 2023-2024

Supported the management of agency information assets, ensuring their retention, preservation, and access. Wrote information governance procedures, advised on repository disposition projects. Led staff training on legal case management system use. Served as the OAG publication liaison to the State Library's Publication Depository Program.

Senior Records Analyst

Office of the Attorney General of Texas, 2019-2023

Assisted with the organization, retention, preservation, and description of agency records in compliance with state law. Led agency staff training on records management policies. Assisted with the organization and description of historical litigation records to support preservation and public access to state legal history. Provided occasional publication reference services to attorneys and staff.

Digital Archives & Records Preservation Assistant

Hogg Foundation for Mental Health, 2018-2019

Assisted the Lead Archivist with managing the foundation's grant records ensuring their long-term accuracy, maintenance, and accessibility. Assisted with researching, analyzing, and evaluating new and existing state and federal regulations and industry standards for digital information preservation. Led agency personnel training to promote sound information management practices.

Digital Preservation Assistant

Benson Latin American Collection, 2017-2018

Collaborated with international partners on a Mellon-funded digital archives project to support preservation and access to human rights documentation like case files by working on website archiving, audio migration, translating descriptive metadata, and testing digitization workflows. Provided Spanish-English bilingual reference

services to university faculty, staff, students, and the general public.

Latin American Collections Library Assistant

Zimmerman Library, 2014-2016

Assisted with designing and implementing metadata standards for Mexican government records to be accessible for public research. Provided Spanish-English bilingual reference services to university faculty, staff, students, and general public.

TEACHING/TRAINING EXPERIENCE

Training Lead, *Records Management and Preservation Best Practices*

Annual Government Records and Information Management Month

Office of the Attorney General of Texas, Spring 2024

Training Lead, *Government Records Disposition*

Annual Government Records and Information Management Month

Office of the Attorney General of Texas, Spring 2023

Training Lead, *Records Retention Schedule Recertification*

Annual Government Records and Information Management Month

Office of the Attorney General of Texas, Spring 2022

Training Lead, *Digital Records Management*

Annual Government Records and Information Management Month

Office of the Attorney General of Texas, Spring 2021

Training Lead, *Records Management for Preservation Best Practices*

Hogg Foundation Staff Records Management Training

Hogg Foundation for Mental Health, Spring 2019

PROJECTS

The Hijuelas Books: Digitizing Indigenous Archives in Mexico

Digital Preservation of Mexican Deed Books, 19th Century

Benson Latin American Collection, University of Texas at Austin

K'iche' Maya Oral History Project

Digital Preservation of 149 Indigenous Oral History Interviews, 1960s - 1970s

University of New Mexico Zimmerman Library

Fideicomiso Archivos Plutarco Elías Calles y Fernando Torreblanca

Digital Preservation of Revolutionary Era Mexican Government Records, 1910 - 1920

University of New Mexico Zimmerman Library

NON-REFEREED PUBLICATIONS

Escobar, R, & Hernandez, P. (2016). On the Move: Visitor Engagement on Immigration and Migration, *Smithsonian FolkLife Magazine*.

AWARDS

Travel Award

Seminar on the Acquisition of Latin American Library Materials (SALALM), 2018

Supported travel and registration to the 2018 SALALM Annual Conference in Mexico City, Mexico

Graduate School Mentoring Fellowship

University of Texas at Austin Office of Senior Vice Provost, 2017

Awarded to one graduate student every year to encourage research activities

Dean's List

University of Texas at Austin, 2017

Latino Museum Studies Fellowship

Smithsonian Institute, 2016

Received award for archival acquisition work to increase visibility and access to underrepresented artists in the Smithsonian Institute's library and archival collections.

PROFESSIONAL ACTIVITIES

Presentations

Hernandez, P. (October, 2019). *Practice, Research, and Reflection at the Smithsonian*. Panelist at the Annual Meeting of the Western History Association, Las Vegas, NV.

Hernandez, P. (February, 2020). *Information Management Careers Panel*. Panelist at the University of Texas at Austin, February 2020.

Professional Committees

Midwest Archives Conference Presidents' Award Committee, Member (2024-present)

Archivists of Central Texas, Board Member (2023-2024)

Austin Archives Bazaar, Fundraising Chair (2020-2024)

Archivists of Central Texas Mentorship Program, Coordinator (2023-2024)

Records Management Interagency Coordinating Council, Member (2019-2024)

Professional Memberships

American Association of Law Libraries, 2025 to present

American Library Association, 2024 to present

Midwest Archives Conference, 2024 to present

National Association of Government Archives & Records Administrators, 2024 to present

Society of Southwest Archivists, 2023 to present