Courses and Credit Hours Check Request Form  
Southern Illinois University School of Law  
For Students that matriculated August 2017 and AFTER  
pg. 1

To request a courses and credit hours check for graduation, students must complete this form and deposit it in the Registrar's Drop Box in the Dean's Suite.

The Registrar will notify the student via email of any course and/or credit hour problems. The student will have the opportunity to make changes to their schedule within the add/drop period to rectify the problem. To graduate any time other than the third May after matriculation (this excludes the 2-Year JD Accelerated Program students), students must obtain approval from the Registrar. An email will be sent to all 3Ls at the start of their third year (summer semester) with instructions as to how to obtain approval to graduate any time other than their third May.

This is a check of the courses and credit hours requirement only for graduation. Please refer to the School of Law Rules for a complete list of the requirements for graduation.

NAME:  
EMAIL:  
DAWG TAG:  
DATE:  

REQUIRED COURSES: Numerically graded course work must be passed with a minimum grade of 1.8.  
Satisfactory/Unsatisfactory graded course work must be passed with a minimum grade of S.

Put a check mark (✓) in the box to the left of the course number for the courses you have passed with a minimum grade of 1.8 for numerically graded courses or minimum grade of S for Satisfactory/Unsatisfactory graded courses.

Put the semester (i.e. SP19, SU19, FA19) in the box to the left of the course number for the courses you are currently registered for or have completed but not yet received a grade in that course.  

***Do NOT count waitlisted courses***

Circle the number of credit hours for the courses where the credit hours is dependent on the semester in which the course is offered (i.e. 3 or 4).

FIRST YEAR:  
Cr. Hrs.:  
FIRST YEAR: Fall  
LAW 501A  Professionalism and the Law I  
0.5  
LAW 502  Torts  
4  
LAW 503A  Lawyering Skills I  
3  
LAW 511  Contracts I  
3  
LAW 516  Criminal Law  
3  
LAW 522  Property I  
3  

FIRST YEAR:  
Cr. Hrs.:  
FIRST YEAR: Spring  
LAW 501B  Professionalism and the Law II  
0.5  
LAW 504A  Lawyering Skills II  
3  
LAW 505  Civil Procedure I  
3  
LAW 512  Contracts II  
3  
LAW 513A  Legislative and Administrative Process  
3  
LAW 523  Property II  
3  

SECOND YEAR:  
Cr. Hrs.:  
SECOND YEAR:  
LAW 535  Civil Procedure II  
3  
LAW 509  Constitutional Law  
4  
LAW 536  Evidence  
4  
LAW 580  Legal Profession  
3  

MENU COURSES: Menu courses may NOT be taken for Limited S/U Grading at Instructors’ Option to satisfy the menu requirement.

Numerically graded course work must be passed with a minimum grade of 1.8.

Satisfactory/Unsatisfactory graded course work must be passed with a minimum grade of S.

Satisfactory/Unsatisfactory with +/- distinction graded course work must be passed with a minimum grade of S-.

INTENSIVE BAR PREPARATION MENU COURSES: Students with a cumulative GPA below 2.900 at the end of the first year must take the Intensive Bar Preparation Courses. These courses cannot be counted to also satisfy the Academic Advising (SUBSTANCE) Menu course requirement.

Put a check mark (✓) in the box to the left of the course number for the courses you have passed with a minimum grade of 1.8 for numerically graded courses or minimum grade of S for Satisfactory/Unsatisfactory graded courses.

Put the semester (i.e. SP19, SU19, FA19) in the box to the left of the course number for the courses you are currently registered for or have completed but not yet received a grade in that course.  

***Do NOT count waitlisted courses***

Circle the number of credit hours for the courses where the credit hours is dependent on the semester in which the course is offered (i.e. 3 or 4).

INTENSIVE BAR PREPARATION MENU: (MUST take ALL courses)  
Cr. Hrs.:  
Write your Cumulative GPA at end of first year here:  

LAW 517A  Introduction to Commercial Law  
4  
LAW 639  Advanced Legal Analysis & Strategies  
2 or 3  
LAW 531  Trusts & Estates  
3 or 4  

LAW 531  Trusts & Estates  
3 or 4  

LAW 517A  Introduction to Commercial Law  
4  
LAW 639  Advanced Legal Analysis & Strategies  
2 or 3  
LAW 531  Trusts & Estates  
3 or 4  

LAW 517A  Introduction to Commercial Law  
4  
LAW 639  Advanced Legal Analysis & Strategies  
2 or 3  
LAW 531  Trusts & Estates  
3 or 4  

LAW 517A  Introduction to Commercial Law  
4  
LAW 639  Advanced Legal Analysis & Strategies  
2 or 3  
LAW 531  Trusts & Estates  
3 or 4
**MENU COURSES:** Menu courses may NOT be taken for Limited S/U Grading at Instructors' Option to satisfy the menu requirement. Numerically graded course work must be passed with a minimum grade of 1.8. Satisfactory/Unsatisfactory graded course work must be passed with a minimum grade of S. Satisfactory/Unsatisfactory with +/- distinction graded course work must be passed with a minimum grade of S-.

**ACADEMIC ADVISING MENU COURSES (SUBSTANCE):** Four (4) courses from the SUBSTANCE menu are required. If required to satisfy the Intensive Bar Preparation Menu, the Intensive Bar Preparation courses may not be used to satisfy the Academic Advising Menu requirement.

Put a check mark (✓) in the box to the left of the course number for the courses you have passed with a minimum grade of 1.8 for numerically graded courses. Put the semester (i.e. SP19, SU19, FA19) in the box to the left of the course number for the courses you are currently registered for or have completed but not yet received a grade in that course. ***Do NOT count waitlisted courses***

Circle the number of credit hours for the courses where the credit hours is dependent on the semester in which the course is offered (i.e. 3 or 4).

**ACADEMIC ADVISING MENU (SUBSTANCE)**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Cr. Hrs.</th>
</tr>
</thead>
<tbody>
<tr>
<td>LAW 533</td>
<td>Administrative Law</td>
<td>3</td>
</tr>
<tr>
<td>LAW 524</td>
<td>Advanced Real Estate Transactions</td>
<td>3</td>
</tr>
<tr>
<td>LAW 527</td>
<td>Agency &amp; Partnership</td>
<td>2 or 3</td>
</tr>
<tr>
<td>LAW 534</td>
<td>Federal Courts</td>
<td>2 or 3</td>
</tr>
<tr>
<td>LAW 535</td>
<td>Business Organizations</td>
<td>3</td>
</tr>
<tr>
<td>LAW 536</td>
<td>Conflict of Laws</td>
<td>2 or 3</td>
</tr>
<tr>
<td>LAW 540</td>
<td>Corporations</td>
<td>3</td>
</tr>
</tbody>
</table>

**ACADEMIC ADVISING MENU COURSES (EXPERIENTIAL):** Six (6) credit hours from the EXPERIENTIAL menu are required.

Put a check mark (✓) in the box to the left of the course number for the courses you have passed with a minimum grade of 1.8 for numerically graded courses, minimum grade of S for Satisfactory/Unsatisfactory graded courses, and minimum grade of S- for Satisfactory/Unsatisfactory with +/- distinction graded courses. Put the semester (i.e. SP19, SU19, FA19) in the box to the left of the course number for the courses you are currently registered for or have completed but not yet received a grade in that course. ***Do NOT count waitlisted courses***

Circle the number of credit hours for the courses where the credit hours is dependent on the semester in which the course is offered (i.e. 3 or 4).

For variable credit (i.e. 1 to 6) courses, write the semester and credit hours (i.e. FA18=2, SP19=3, SU19=6) in the box below the course if earned a minimum grade of S-, are currently registered for, or have completed but not yet received a grade in that course.

**ACADEMIC ADVISING MENU (EXPERIENTIAL EDUCATION)**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Cr. Hrs.</th>
</tr>
</thead>
<tbody>
<tr>
<td>LAW 638</td>
<td>Advanced Appellate Advocacy</td>
<td>3</td>
</tr>
<tr>
<td>LAW 650</td>
<td>Advanced Environmental Litigation</td>
<td>3</td>
</tr>
<tr>
<td>LAW 637</td>
<td>Advanced Trial Advocacy</td>
<td>3</td>
</tr>
<tr>
<td>LAW 640</td>
<td>Alternative Dispute Resolution</td>
<td>3</td>
</tr>
<tr>
<td>LAW 526</td>
<td>Basic Estate Planning</td>
<td>3</td>
</tr>
<tr>
<td>LAW 586</td>
<td>Business Planning</td>
<td>3</td>
</tr>
<tr>
<td>LAW 670</td>
<td>Client Interviewing and Counseling</td>
<td>2 or 3</td>
</tr>
<tr>
<td>LAW 672</td>
<td>Field Placement: Judicial Externship</td>
<td>2 to 6</td>
</tr>
<tr>
<td>LAW 675</td>
<td>Field Placement: Public Interest Externship</td>
<td>1 to 6</td>
</tr>
<tr>
<td>LAW 559</td>
<td>International Business Transactions</td>
<td>3</td>
</tr>
<tr>
<td>LAW 539</td>
<td>Introduction to Transactional Skills</td>
<td>3</td>
</tr>
</tbody>
</table>

LAW 672 Sem/Credits: 2 to 6
LAW 675 Sem/Credits: 1 to 6
LAW 677 Sem/Credits: 1 to 6

**ACADEMIC ADVISING MENU (SUBSTANCE):** Four (4) courses from the SUBSTANCE menu are required. If required to satisfy the Intensive Bar Preparation Menu, the Intensive Bar Preparation courses may not be used to satisfy the Academic Advising Menu requirement.

Put a check mark (✓) in the box to the left of the course number for the courses you have passed with a minimum grade of 1.8 for numerically graded courses. Put the semester (i.e. SP19, SU19, FA19) in the box to the left of the course number for the courses you are currently registered for or have completed but not yet received a grade in that course. ***Do NOT count waitlisted courses***

Circle the number of credit hours for the courses where the credit hours is dependent on the semester in which the course is offered (i.e. 3 or 4).

**ACADEMIC ADVISING MENU (SUBSTANCE)**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Cr. Hrs.</th>
</tr>
</thead>
<tbody>
<tr>
<td>LAW 533</td>
<td>Administrative Law</td>
<td>3</td>
</tr>
<tr>
<td>LAW 524</td>
<td>Advanced Real Estate Transactions</td>
<td>3</td>
</tr>
<tr>
<td>LAW 527</td>
<td>Agency &amp; Partnership</td>
<td>2 or 3</td>
</tr>
<tr>
<td>LAW 534</td>
<td>Federal Courts</td>
<td>2 or 3</td>
</tr>
<tr>
<td>LAW 535</td>
<td>Business Organizations</td>
<td>3</td>
</tr>
<tr>
<td>LAW 536</td>
<td>Conflict of Laws</td>
<td>2 or 3</td>
</tr>
<tr>
<td>LAW 540</td>
<td>Corporations</td>
<td>3</td>
</tr>
</tbody>
</table>

**ACADEMIC ADVISING MENU COURSES (EXPERIENTIAL):** Six (6) credit hours from the EXPERIENTIAL menu are required.

Put a check mark (✓) in the box to the left of the course number for the courses you have passed with a minimum grade of 1.8 for numerically graded courses, minimum grade of S for Satisfactory/Unsatisfactory graded courses, and minimum grade of S- for Satisfactory/Unsatisfactory with +/- distinction graded courses. Put the semester (i.e. SP19, SU19, FA19) in the box to the left of the course number for the courses you are currently registered for or have completed but not yet received a grade in that course. ***Do NOT count waitlisted courses***

Circle the number of credit hours for the courses where the credit hours is dependent on the semester in which the course is offered (i.e. 3 or 4).

**ACADEMIC ADVISING MENU (EXPERIENTIAL EDUCATION)**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Cr. Hrs.</th>
</tr>
</thead>
<tbody>
<tr>
<td>LAW 638</td>
<td>Advanced Appellate Advocacy</td>
<td>3</td>
</tr>
<tr>
<td>LAW 650</td>
<td>Advanced Environmental Litigation</td>
<td>3</td>
</tr>
<tr>
<td>LAW 637</td>
<td>Advanced Trial Advocacy</td>
<td>3</td>
</tr>
<tr>
<td>LAW 640</td>
<td>Alternative Dispute Resolution</td>
<td>3</td>
</tr>
<tr>
<td>LAW 526</td>
<td>Basic Estate Planning</td>
<td>3</td>
</tr>
<tr>
<td>LAW 586</td>
<td>Business Planning</td>
<td>3</td>
</tr>
<tr>
<td>LAW 670</td>
<td>Client Interviewing and Counseling</td>
<td>2 or 3</td>
</tr>
<tr>
<td>LAW 672</td>
<td>Field Placement: Judicial Externship</td>
<td>2 to 6</td>
</tr>
<tr>
<td>LAW 675</td>
<td>Field Placement: Public Interest Externship</td>
<td>1 to 6</td>
</tr>
<tr>
<td>LAW 559</td>
<td>International Business Transactions</td>
<td>3</td>
</tr>
<tr>
<td>LAW 539</td>
<td>Introduction to Transactional Skills</td>
<td>3</td>
</tr>
</tbody>
</table>

LAW 672 Sem/Credits: 2 to 6
LAW 675 Sem/Credits: 1 to 6
LAW 677 Sem/Credits: 1 to 6

This is a check of the courses and credit hours requirement only for graduation. Contact Mike Ruiz at mikeruiz@siu.edu for a check of the pro-bono requirement.

Please refer to the School of Law Rules for a complete list of the requirements for graduation.
Write the number of credit hours successfully completed with passing grades in the "Credit Hours Earned" box for each category.
Write the number of credit hours currently registered for or have completed but not yet received a grade in the "Credit Hours Registered" box for each category.
Write the combined total of registered and earned credit hours in the "TOTAL Earned & Registered Credit Hours" box for each category.
If no credit hours have been earned or are registered for in a category, enter a zero (0) in the box.

<table>
<thead>
<tr>
<th>Credit Hours Earned</th>
<th>Credit Hours Registered</th>
<th>TOTAL Earned &amp; Registered Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>FALL 2019</td>
<td>SPRING 2020</td>
<td>SUMMER 2020</td>
</tr>
</tbody>
</table>

Credit Hour Requirements and Maximum Credit Hours Allowed:

- **Total credit hours required for JD:** 90
- **Maximum credit hours for Legal Clinics:** No more than 6 credit hours of any one Legal Clinic per semester, No more than one Legal Clinic per semester or registered anything other than 3 credit hours in any given semester without Faculty Supervisor approval. Legal Clinics include: Civil Practice, Domestic Violence, and Juvenile Justice
- **Maximum credit hours for Field Placements:** No more than 6 credit hours per semester in Judicial Externship or Public Internship Externship, No more than 6 credit hours of any one Judicial or Public Internship Externship over multiple semesters without Faculty Supervisor approval. No more than one Field Placement per semester without Faculty Supervisor approval from all field placements. Field Placements include: Judicial Externship and Public Interest Externship
- **Maximum credit hours of Courses Outside Regularly Scheduled Class Sessions at the law school:** Courses Outside of Regularly Scheduled Class Sessions include but are not limited to: Judicial Externship, Public Interest Externship, Advanced Appellate Moot Court, Mock Trial, Law Journal, Independent Research & Writing, graduate courses taken at SIUC or SIUE
- **Maximum credit hours of Distance Education Credits (this includes special Zoom sections):** No more than a total of 15 distance education credits can be earned per degree
- **Maximum credit hours for Independent Research & Writing:**
- **Maximum credit hours for Graduate School courses:** (SIUC & SIUE non-law courses) taken for Law School credit
- **Maximum credit hours (combined) for Graduate School courses (SIUC & SIUE non-law courses) and Law School Independent Research & Writing:**
- **Maximum credit hours for law courses with Limited S/U grading at Instructor's Option:**
- **Maximum credit hours for law courses approved for S/U grading:**
- **Maximum credit hours (combined) for law courses with Limited S/U grading at Instructor's Option, law courses approved for S/U grading, and for SIUC & SIUE non-law courses:**
- **Maximum credit hours for Law Journal:**
- **Maximum credit hours for Advanced Appellate Moot Court:**
- **Maximum credit hours for Mock Trial:**
- **GPA Graduation Requirement:** THIS SECTION CANNOT BE COMPLETED UNTIL ALL COURSEWORK HAS BEEN COMPLETED.
- **Senior Status Grade Point Average:** (Cumulative GPA in all work completed after becoming a third-year student) 2.300
- **Cumulative Grade Point Average:** (Cumulative GPA in all work completed) 2.300

Registrar's comments: Based on your class schedule as of ______________ you will/will not satisfy the courses and credit hours requirement for ____________ graduation. You need the following to satisfy the courses and credit hours requirement:

This is a check of the courses and credit hours requirement only for graduation. Contract Mike Ruiz at mikeruiz@siu.edu for a check of the pro-bono requirement.

Please refer to the School of Law Rules for a complete list of the requirements for graduation.