



Southern Illinois University Simmons Law School - Office of the Registrar - Lesar Law Building - Mail Code 6804 - 1150 Douglas Drive - Carbondale, IL 62901  
618-453-8765 lawreg@law.siu.edu <https://www.law.siu.edu>

To request any items on this form, fill out this form and mail or email it using the information above.

Name: \_\_\_\_\_ Student ID/DAWG Tag: \_\_\_\_\_  
Date of Birth: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Please mark one of the following and enter all dates using MM/YYYY format (i.e. 05/2026)

**Current JD Student:**

**Graduate:**

JD      LLM      Graduation Date:

1L      2L      3L      Expected Graduation Date:

**Non-Graduate:**

JD      LLM      Attendance Dates:

Please mark all that is being requested to be prepared and enter semester information using Fall, Spring, or Summer and Year format (i.e. Fall 2025)

**Enrollment Verification**

*(Enrollment verification is produced for the dates of attendance at SIU Simmons Law School)*

Issue to \_\_\_\_\_ (Provide name of recipient here.)

**Academic Standing Letter**

*(Academic Standing is determined at the END of the second and fourth semesters and AFTER the end of term processing has been completed.)*

**TRANSFER** to \_\_\_\_\_ at the start of the \_\_\_\_\_ semester.

**OTHER** Issue to \_\_\_\_\_ (Provide name of recipient here.)

For an Academic Standing Letter to **VISIT** at another accredited law school, see Visiting Student Request Form at [https://law.siu.edu/\\_common/documents/registrarforms/visiting-student-form.pdf](https://law.siu.edu/_common/documents/registrarforms/visiting-student-form.pdf).

**Degree Verification**

*(Degree verification is produced AFTER the J.D. Degree has been awarded.)*

Issue to \_\_\_\_\_ (Provide name of recipient here.)

**Copy of updates made to law school application and disclosures of new offenses after matriculation** (Original law school application should be obtained from LSAC)

Delivery/Recipient Email: \_\_\_\_\_ (Provide email address of recipient here.)

REQUIRED:      Date      Signature