



VISITING STUDENT REQUEST AND EVALUATION FORM

Registrar's Office: 1150 Douglas Drive, 130B Lesar Law Building, Mail Code 6804, Carbondale, IL 62901 618-453-8765 Fax 618-453-8769 lawreg@law.siu.edu http://www.law.siu.edu

Last Name:	First Name:		
Email: <small>(Current students must provide their siu.edu email address)</small>	Daytime Phone:	DAWG Tag:	

Current JD Student:	1L	2L	3L		Expected Graduation Date:			
Current cumulative GPA:		as of	Fall	Spring	Summer			

We will, with approval, permit students to visit at other accredited law schools subject to certain requirements. The student must be in good academic standing. Our rules provide that a good standing determination is to be made at the end of the second and fourth full semesters and a grade point average of 2.000 or better is required for a student to be in good standing. The student must show that denial of the request to visit would constitute a hardship. Examples of hardship situations include the student's spouse being indefinitely transferred to another state or the student needs medical treatment away from Carbondale. Students are required to document the extraordinary circumstances on which the request to visit is based. Visits for reasons of career exploration or personal convenience will not be approved.

Reason for request to visit at another law school:

Visiting Semester:	Fall	Spring	Summer	Start Date:	End Date:
Name of Host/Visiting School:					
Name of Program:			Dates of Program:		
Destination:					

We will accept credit for work which does not duplicate what the student has completed here at SIU Simmons Law School and for which a grade is earned of at least the visiting school's graduating average requirement. We require that a specific grade, numeric or letter, be issued for all course units as well as for internships. In addition, a student may not earn credit for course work offered here at SIU Simmons Law School that has been previously earned from another law school.

Host/Visiting School's graduating average requirement: (i.e. SIU Simmons Law School requires a cumulative GPA of at least 2.000 for graduation)

If letter grades are awarded, letter grade equivalent to the graduating average requirement:

COURSE INFORMATION

Course Title: _____ **Credit Hours:** _____

Number of Class Meetings: _____ **Minutes per class meeting:** _____ **Total (class meetings x class minutes:** _____

Class meetings are: In-Class _____ Online _____

The course will be graded: Letter Grade _____ Numeric Grade _____ **Final Exam Date:** _____

Course Title: _____ **Credit Hours:** _____

Number of Class Meetings: _____ **Minutes per class meeting:** _____ **Total (class meetings x class minutes:** _____

Class meetings are: In-Class _____ Online _____

The course will be graded: Letter Grade _____ Numeric Grade _____ **Final Exam Date:** _____

Course Title: _____ **Credit Hours:** _____

Number of Class Meetings: _____ **Minutes per class meeting:** _____ **Total (class meetings x class minutes:** _____

Class meetings are: In-Class _____ Online _____

The course will be graded: Letter Grade _____ Numeric Grade _____ **Final Exam Date:** _____

Course Title: _____ **Credit Hours:** _____

Number of Class Meetings: _____ **Minutes per class meeting:** _____ **Total (class meetings x class minutes:** _____

Class meetings are: In-Class _____ Online _____

The course will be graded: Letter Grade _____ Numeric Grade _____ **Final Exam Date:** _____

Course Title: _____ **Credit Hours:** _____

Number of Class Meetings: _____ **Minutes per class meeting:** _____ **Total (class meetings x class minutes:** _____

Class meetings are: In-Class _____ Online _____

The course will be graded: Letter Grade _____ Numeric Grade _____ **Final Exam Date:** _____

TOTAL CREDIT HOURS TO BE REGISTERED IN VISITING STUDENT HOURS: _____

* You must provide the Registrar with documentation from the host school and specific program with all of the information requested above.

* The Registrar and Associate Dean for Academic Affairs will review the information and email you as soon as the evaluation is complete.

Check list of attached documentation:

Host/Visiting school - American Bar Association approved <https://www.americanbar.org>

Host/Visiting school - Association of American Law Schools member <https://www.aals.org>

Host/Visiting school's graduating average requirement

Host/Visiting school's alpha grade equivalent to graduating average requirement (if applicable)

Host/Visiting school's program information (including general program information, calendars, dates of class meetings, length of class meetings in minutes, final exam dates, etc.)

Host/Visiting school's course descriptions for each course selected

Host/Visiting school's grading policy for each course selected for the specific program

Student Signature:

Date:

* Upon approval of the visiting program and courses, you will be required to register for a corresponding LAW course here at SIU Simmons Law School(Law 690 Visiting Student) for the total number of credit hours you have received approval to take at the host/visiting school.

* You cannot change your registration, credit hours, or courses once the program begins.

* You must request an official transcript from the host school to be sent to the SIU Simmons Law School Registrar's Office, 1150 Douglas Drive, 130B Lesar Law Building, Mailcode 6804, Carbondale, IL 62901 to receive credit. Your transcript must reflect completion of all courses/credit hours you have received approval to take.

Academic Standing Letter Request to VISIT at :

Issue to:

Email:

Student Signature:

Date:

Registrar/Associate Dean Comments:

Need more information

Approve

Deny

Signature:

Date: